

Minutes of the Health & Human Services Committee

Friday, October 3, 2008

Chair Paulson called the meeting to order at 8:32 a.m. and led the committee in the Pledge of Allegiance.

Committee Members Present: Duane Paulson (Chair), Janel Brandtjen, Kathleen Cummings, Jim Jeskewitz, Gilbert Yerke, Pauline Jaske. **Absent:** Bill Zaborowski, Kathleen Cummings (Cummings was attending the Judiciary Committee meeting for which she is a member.)

Also Present:

Health & Human Services Director Peter Schuler	Deputy Director Don Maurer
Administrative Services Manager Russ Kutz	Senior Financial Analyst Clara Daniels
Clinical Services Manager Mike DeMares	Senior Financial Analyst Bill Duckwitz
Long Term Care Manager Jack Bodien	Outpatient Services Coordinator Dr. Gordon Owley
Legislative Policy Advisor Dave Krahn	John Margowski
CJCC Coordinator Rebecca Turner	

Schedule Next Meeting Dates

- October 16

Discuss and Consider 2009 Operating Budgets for Health & Human Services Department: Clinical Services Division

Mental Health Outpatient and Support Services Program

DeMares said the program highlights are mapped out on page 155 of the 2009 budget book. His budget has made changes to staffing to take full advantage of the ability to collect revenues. The changes will allow the Division to increase their ability to collect revenue. A few positions have been unfunded and ultimately staffing was reduced by 1.9 FTEs.

DeMares said this is an area we need to expand. General government revenues increase reflecting the shift of \$383,692 of Mental Health COP Funds from the LTC Division for clients not eligible for Family Care provided through MCOs partially offset by \$36,395 decrease in the Coordinated Services Team Initiative Expansion with Milwaukee County since the grant ends in June 2009. Personnel costs reflect general wage and employee benefit cost increases offset by the unfunding of 1.00 FTE Human Service Support Specialist Division and the unfunding of a 1.00 FTE Clinical Psychologist and a 0.10 FTE reduction of Registered Nurse offset by a 0.10 FTE increase for a Psychiatrist transferred from the Mental Health Center Fund and a 0.10 FTE increase in temporary extra help. Operating expenses reflect an increase related to the increase of COP Services, which were previously included in the LTC fund, being shifted into this program.

DeMares said in 2009, he anticipates the number of Community Support clients will remain the same, the number of outpatient clients to increase by 100 and the number of clients in the day services program to reduce by 40. The number of days at state institutions is expected to reduce 79 days

DeMares said last year, they were able to secure more than \$1 million in free prescription drugs from patient support programs, drug companies and samples. It takes a lot of staff effort to organize this effort.

AODA Outpatient Clinic and Support Services Program

DeMares said revenues from fines increases \$50K to reflect the estimated additional OWI surcharge assessment fee revenues in line with the 2007 actual receipts. Operating expenses reflect a reduction of \$53,218 for residential services reflecting a reduction of two halfway house beds. These reductions are offset by the reallocation of \$57,433 of increase for detoxification and suboxone programming. The program has seen an increase in the use of opiates and oxycodone. Treatment with suboxone is a six-week program costing \$2,700 per person which includes the prescription and therapy. The program is also seeing more families deciding to commit a loved one through the courts. He described the steps a family would take to commit someone.

Jaske said she would be interested in seeing statistics on recidivism and how it affects the county's costs.

Mental Health Center Fund

DeMares said this special revenue fund reports operations at the Mental Health Center (MHC) inpatient hospital for accounting purposes and state/federal reporting including Medicare Cost Report requirements. This fund provides for all services related to admissions to the hospital for psychiatric emergency and other psychiatric hospitalizations. The objective of the MHC is to provide effective care and services allowing individuals to return to community-based settings as soon as possible. The goal of the MHC is not to exceed 10% for readmissions within 30 days of discharge. County tax levy increases 1.3% to fund expenditures.

MOTION: Jeskewitz moved, Jaske second, to tentatively approve the 2009 operating budget for the Clinical Services Division. Motion carried 5-0.

Discuss and Consider 2009 Operating Budgets for the Health & Human Services Department: Adolescent and Family Services Division

Family Services Units Program

Slesar reviewed the 2009 county-wide key strategic outcomes and objectives for the Adolescent and Family Services Division as outlined in the budget book. This program provides court supervision and treatment to juveniles and children in need of protection and services. Services to these children and their families are directed at maintaining the children in their homes and communities. Services include regularly scheduled family and individual meetings, collaboration with schools and academic programs, monitoring compliance with court orders and school attendance, conflict resolution, case coordination and group counseling. School-based community day treatment, educational support program and in-home treatment team services are provided through contracts. The 2009 budget includes the transfer of contracted services from the Juvenile Services Units program the Family Services Units program.

Slesar said over the last decade, Youth Aids Funding has increased 8.82% from \$3,559,000 in 1999 to \$3,892,000 in 2008. If funding had kept up with the inflation rate, the county would have received \$5.1 million in Youth Aids Funding. If the county had not contributed funding, core services would have been whittled away, thereby harming the county's ability to keep youth in the community.

Juvenile Service Units Program

Slesar said an objective of this program is to provide assessment and intervention services to minimize the likelihood of recurrence of juvenile crime. This will be measured by the percentage of juvenile offenders served who re-offend while under court supervision. The department standard is less than 25%. The 2009 budget includes the transfer of contracted services from the Juvenile Services Units to the Families Services Units.

Paulson asked Slesar to bring statistics to a future committee meeting showing the number of youths in Ethan Allen and other correctional facilities in Wisconsin by county. Slesar said he would provide the committee with the statistics.

Juvenile Center Program

Slesar said a key outcome of the program is to maintain state licensing standards for care and supervision of children who are in the care or custody of Waukesha County DHHS. The performance outcome indicator is 100% licensing compliance as reflected in annual shelter care and secure detention on-site reviews conducted by the State of Wisconsin.

The Juvenile Center provides 24-hour care and supervision to delinquent and status offender juveniles who are court-ordered to be held in secure or non-secure detention at the Juvenile Center. Both the non-secure detention area, Shelter Care, and secure detention each have 18 beds. The Center offers services for males and females. On-grounds schooling is provided as well as daily structured activities. One of the Center's goals is to make Center time an opportunity for intervention. Nursing, physician and mental health services are provided to the youth.

MOTION: Brandtjen moved, Jaske second, to tentatively approve the 2009 operating budgets for the Adolescent and Family Services Divisions. Motion carried 5-0.

Discuss and Consider 2009 Operating Budgets for the Health & Human Services Department: Administrative Services Division

Administrative Services Program

Kutz said along with providing the overall direction of the department, Administrative Services is responsible for coordinating and providing operational, fiscal and management information systems support. Major functions and responsibilities include the processing of client and provider payments, contract administration of purchased services, billing for services of Medicare, Medical Assistance, Commercial Insurance Carriers and responsible parties and liaison to Human Resources. HIPAA compliance, client records management, department specific computer training and system administration, along with department-wide data collection, analysis and reporting to various outside entities are coordinated and supported through this area. The major state funding source for Fund 150, Community Aids Basic County Allocation, is accounted for in this program area. The BCA increases \$78,304 in 2009.

Kutz reviewed the 2009 program highlights as outlined on pages 137-138 of the budget book. A goal of the department is to have no major audit findings resulting in disallowances.

MOTION: Jeskewitz moved, Jaske second, to tentatively approve the Administrative Services Division 2009 operating budget. Motion carried 5-0.

Discuss and Consider 2009 Operating Budgets for the Health & Human Services Department: Long Term Care Division

Bodien said this fund used to take care of the developmentally disabled, physically disabled and frail elderly. Now the fund will provide services to vulnerable adults who are not eligible for Family Care. An objective for this division is for the Adult Protective Services unit supervisor to provide training to ADRC staff. The training will focus on collecting necessary information related to reports of abuse and neglect of vulnerable adults and elders in accordance with the newly revised protective services and guardianship laws.

Adult Protective Services/Community Care Program

Bodien said this program provides cost effective-service intervention for vulnerable adults to ensure their safety and well being, protects them from exploitation and harm, and preserves their maximum level of personal independence. The program also administers the federal/state Alzheimer's Families Caregiver Support grant program. Operating costs increase for Intermediate Care Facility – Mental Retardation placement costs for county residents at Dodge County's Clearview Intermediate Care Facility and are not expected to be eligible for the state's Family Care program. Currently the county has 25 clients in placement at the Clearview facility.

Personnel costs increase due to general wage and benefit increases for the cost to continue eight staff plus two additional staff transferred into this program area to address a higher estimated caseload from 180 to 480 cases per year anticipated for vulnerable adult clients that are not eligible for Family Care participation and to more efficiently coordinate intake services directly in Adult Protective Services.

Family Care Payments to the State Program

Bodien said this program was added to track BCA payments from the state as part of the new local maintenance of effort base for Family Care. Operating expenses include \$3,445,415 required to be paid back to the state DHHS to meet the county's maintenance of effort base level contribution requirement. LTC fund balance of \$289,215 is being used to temporarily help offset the required payment back to the state which is from the planned budgeting of a portion of the BCA revenue in 2008.

Developmental Disabilities Services Program

Bodien said eligible clients in this program will be transitioned to Family Care by the end of 2008. Other remaining clients will be transitioned to the Adult Protective Services Program in 2009. As a result, no revenue or expenditures are budgeted in this program in 2009.

MOTION: Brandtjen moved, Jaske second, to tentatively approve the Long Term Care Division 2009 operating budget. Motion carried 5-0.

Discuss and Consider the 2009 Operating Budget for the Criminal Justice Collaborating Council (CJCC)

Schuler distributed two handouts outlining the various CJCC programs. He gave a brief history of the formation of the program and reviewed the 2009 budget. The general government revenues include a reduction of \$143,948 for the three-year Alcohol Treatment Grant. However it is estimated that approximately \$47K will be available to carryover from the 2008 to 2009 budget creating a need for \$47K funding support for the 2010 budget. The 2009 budget also reflects a reduction of \$48K since funding from the Wisconsin Homeless Grant was eliminated. The \$18,778 of general government revenue represents the 2008 level of State Department of Community of Corrections cost share of the WCS

Community Service Options Contract which includes a 3% increase that has been requested from the state for cost to continue the program.

Schuler reviewed the budget highlight outlining the Facilitate Employment Program which will begin in October 2008 and continues for one year. A grant was submitted on behalf of the CJCC through the county's Workforce Development Inc. agency seeking funding to provide a variety of employment services to participants in the Huber Program and prior to the release from the main jail to promote employment and employability. Waukesha County provided \$5K matching funds for the grant which is included in both the 2008 estimate and 2009 budgets. Funding for the program is provided by a Wired Grant with matching funds from CJCC and CDBG.

Schuler said the CJCC programs are working. Without these programs the number of people in the jail would increase and the county would have to ship inmates to other jails causing costs to increase dramatically.

MOTION: Jaske moved, Brandtjen second, to tentatively approve the CJCC 2009 operating budget. Motion carried 5-0.

Discuss and Consider the 2009 Operating Budget for Veterans' Services

Margowski said it is the mission of Veterans' Services to advocate for and assist all veterans of the U.S. Armed Services, their dependents and survivors. An objective of the Department is to improve the Veterans' Services Department's ability to ensure that veterans, their dependents and survivors receive the services to which they are entitled. It will be measured by the percentage of federal and state applications processed without the need for further documentation. This will ensure that veterans receive quality services by decreasing the amount of wait time responses and/or benefits. State claims, applications and related dollars to Waukesha County veterans are expected to continue to decrease in 2008 because lower loan and grant activity. State dollars reported in the future will not reflect education dollars to veterans as the funds for these programs were shifted to the University of Wisconsin budget.

Another objective of the Department is to assess the Waukesha County Veterans' Service Commission's budgetary requirements in determining need and to provide emergency temporary assistance to veterans, their dependents and survivors. Successful achievement of this objective will be measured by timely assistance to clients to meet their immediate short-term necessary living expenses.

Information Assistance Program

Margowski said the Veterans' Service Office counsels and assists veterans and their dependents in applying for all federal and state veterans' entitlements. Referrals are made to other federal, state and local agencies for benefits for other programs. Information related to veterans' issues is collected, updated, made available on the Internet and distributed where and when appropriate. The the program will be busier in 2009 than it has been in the past. Margowski reviewed the Information Assistance Program budget as outlined on page 208 including staffing, revenues, expenditures, program highlights and output indicators.

Veterans' Service Commission Program

Margowski said the commission is required to meet at least once a year and as needed thereafter to estimate and provide the amount of funds required for needy veterans. County tax levy supports the entire cost of the Veterans' Service Commission Program. The amount of county tax levy support for this program in the 2009 budget is \$7,900 which is an increase of \$1,842. This program will be over budget in

2008 and a fund transfer from the contingency fund will be needed. He has always proceeded with budget planning knowing he could always ask for more funding if needed especially since the county is supposed to levy for veterans' services. He feels strongly that a fulltime veterans' assistant is needed because the current assistant (designated at 0.75 FTE) has a very high work and stress load.

MOTION: Jeskewitz moved, Jaske second, to tentatively approve the 2009 Veterans' Services 2009 operating budget. Motion carried 5-0.

Future Agenda Items

- HHS fund balances
- Effects of recidivism on Waukesha County
- Waukesha County youth in state detention facilities.

Discuss and Consider Possible Amendments to the 2009 Operating Budgets for Veterans' Services, Senior Services/ADRC and Health Human Services Departments.

No amendments were made to the 2009 operating budgets.

Approve 2009 Operating Budgets for the Following Departments: Senior Services/ADRC, Veterans' Services and Health and Human Services

MOTION: Jaske moved, Jeskewitz second, to approve the 2009 Operating Budgets for Health and Human Services, Senior Services/ADRC and Veterans' Services. Motion carried 5-0.

In absence of objection, the committee adjourned at 3:03 p.m.

Respectfully submitted,

Approved on: _____

Kathleen M. Cummings
Secretary